

Nigeria Extractive Industries Transparency Initiative (NEITI)

Request for Expressions of Interest

Financial, Physical, Process Audit of the Nigerian Extractive Industry Sector: Oil and Gas 2012 and Solid Minerals 2011 – 2012

Background

The Nigeria Extractive Industries Transparency Initiative (NEITI) is mandated by law to promote transparency and accountability in the management of Nigeria's oil, gas and mining revenues. NEITI is the national version of the Extractive Industries Transparency Initiative (EITI), which is a global movement aimed at ensuring that extractive resources aid sustainable development.

Pursuant to the above, NEITI intends to apply part of the proceeds allocated to it by the Federal Government of Nigeria for the procurement of Auditors/Consultants for the continuation of its annual audits covering Financial Physical and Process aspects of the Oil and Gas and Solid Minerals sectors.

1. Scope of Work

A. Oil and Gas Industry Audit 2012

The scope of services includes the following:

- i) Report payments by companies and receipts by relevant government agencies duly reconciled in accordance to the EITI requirements

- ii) Report on the quantities of hydrocarbons (oil and gas and refined products, including condensates where appropriate) produced, exported and imported
- iii) Validate all payments by companies and government agencies to determine accuracy and completeness and report all underpayments and balances payable to the Federation
- iv) Review the policies and procedures on collection, custody and management of funds and make recommendations that will enhance the efficiency and transparency of the sector.

B. Solid Minerals Industry Audit 2011 And 2012

The scope of services includes the following:

- i) Report payments by companies and receipts by relevant government agencies duly reconciled in accordance to the EITI requirements.
- ii) Report on the quantities of solid minerals produced (extracted and mined) exported and imported
- iii) Validate all payments by companies and government agencies to determine accuracy and completeness and report all underpayments and balances payable to the Federation
- iv) Review the policies and procedures on collection, custody and management of funds and make recommendations that will enhance the efficiency and transparency of the sector.

The consultants would be required to carry out the assignments within a period of nine (9) months.

Accordingly, NEIT, invites Expressions of Interest from suitably qualified Auditors/Consultants with experience in Financial, Physical and Process Audit for the assignments.

Track record in EITI processes will be added advantage and International Consultants must partner with local counterparts to enhance their bid.

Pre Qualification Requirements

Expression of Interest from eligible Consultants should include the following information as basis for pre-qualification.

- Evidence of Registration with Corporate Affairs Commission
- Profile of firm/consortium including ownership structure;
- Names and Curriculum Vitae of the firm's top executives who will work on this assignment, including qualification and individual experience in handling similar assignments, preferably in EITI countries;
- Details of similar assignment executed in the last five years:
- Evidence of VAT Registration and Payment of Tax for the past three (3) years
- Audited Financial statements for the last five years;
- Evidence of compliance to the Pension Reform Act 2004
- For firms applying as consortium, evidence of alliance/partnership between consortium members;

Consultants will be selected under Quality and Cost Selection Method (QCBS) in accordance with the provisions of the Procurement Act 2007.

SUBMISSION OF EOI

One original + five copies (and a softcopy on CD ROM) of the Expression of Interest must be submitted in a sealed envelope clearly marked "Expression of Interest for the Oil and Gas Industry Audit 2012 and Solid Minerals Industry Audit 2011 to 2012 as applicable. The EOI must be delivered not later than 5:00pm

On 15th August 2012 at the address indicated below;

The Executive Secretary

Nigeria Extractive Industries Transparency Initiative

4th Floor Murjanatu House 1, Zambezi Crescent

Off Aguiyi Ironsi Street

Maitama, Abuja. Nigeria

Attention: Procurement

Tel:+234 9 290 6545

E-mail: procurement@neiti.org.ng

Website: <http://www.neiti.org.ng>

Only short-listed applicants will be issued Request for Proposal (RFPs)